

Imprimerie Nationale SA  
Rue des Frères Beaumont  
Magasin général  
59128 Flers en Escrebieux  
France

## Proforma Invoice

|                  |                                 |                 |                      |
|------------------|---------------------------------|-----------------|----------------------|
| Clerk in Charge: | <b>Selukov, Sabina</b>          | Document No.:   | <b>ASQ902479</b>     |
| Phone:           | <b>-343</b>                     | Document date:  | <b>18.03.2024</b>    |
| Mail:            | <b>sabina.selukov@bst.group</b> | Page:           | <b>1 / 1</b>         |
|                  |                                 | Commission No.: |                      |
|                  |                                 | Customer No.:   | <b>ACU231018</b>     |
|                  |                                 | Tax No.:        | <b>FR08352973622</b> |

**Terms of payment:** in advance

We would kindly inform you that we will start with planning the intervention after receipt of payment.

| Line | Description                           | Net Amount         | EUR              |
|------|---------------------------------------|--------------------|------------------|
| 10   | Commissioning & training regi_star 20 |                    |                  |
|      |                                       | <b>Net Value</b>   | <b>10.900,00</b> |
|      |                                       | <b>Total Tax</b>   | <b>0,00</b>      |
|      |                                       | <b>Total Value</b> | <b>10.900,00</b> |

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## Service Quotation

Clerk in Charge: **Selukov, Sabina**  
Phone: **-343**  
Mail: **sabina.selukov@bst.group**

Document No.: **ASQ902479**  
Document date: **18.03.2024**  
Page: **1 / 2**  
Customer No.: **ACU231018**  
Tax No.: **FR08352973622**  
Quotation valid until: **17.04.2024**

**Terms of payment:** in advance

Work to do: Commissioning & training regi\_star 20  
Service engineer: From BST GmbH  
Service rate for intervention: STANDARD  
Project: WA0022898 / ASO103216

Dear Sirs,

Thank you for your inquiry.

As a basic principle, our service performance will be charged according to the costs arising based on the enclosed service rates.  
The estimated costs for the requested service intervention are as follows:

| Line | Description                           | Net Amount | EUR |
|------|---------------------------------------|------------|-----|
| 10   | Commissioning & training regi_star 20 | 10.900,00  |     |

# Service Quotation

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Our estimation is based on the following conditions:

5 working days on site (10 hours each) plus travel time

The costs for travelling and working time as well as travelling expenses (e. g. airfare, hotel accommodation, rental car, transfers in Germany (airport) as well as daily expenses) are already considered.

We would like to point out that we did not calculate any travelling/working time on Sundays or public holidays. Furthermore, working hours which are subject to surcharge (e. g. nighttime) are considered neither. Overtime has to be authorized by the customer. Waiting time that is not caused by BST as well as costs for material will be charged according to the costs arising.

## NOTE:

Our deliveries and services are based on our general sales conditions. In particular we refer to the reservation of property in all its forms. Our general sales conditions can be found on <https://www.bst.elexis.group/en/global/general-terms-and-conditions>.

We hope our quotation meets your requirements and would be pleased to receive your order.

Yours sincerely,

BST GmbH

Encl.  
Service rates

This document was issued electronically and is therefore valid without signature.

Deutsche Bank Siegen:  
BIC DEUTDE33HAN  
IBAN DE 72 4607 0090 0505 1651 00

Volksbank Hohenlimburg:  
BIC GENODEM33HAN  
IBAN DE 95 4506 1524 4031 3108 00

AMTSG: Bielefeld HRB Nr. 30830  
USt. Id. Nr. DE 811 122 306  
Steuer-Nr.: 342/5858/2419



Geschäftsführer: Alexander Heck (Vors.), Ingo Koesfeld

## Field service rates for interventions at systems from BST GmbH

valid from 01.01.2024 to 31.12.2024

1. Service performances - installation, commissioning, repairs, maintenance, remote support and operator trainings - will be invoiced with the following rates:

|                 |                 |                       |
|-----------------|-----------------|-----------------------|
| <b>Standard</b> | travelling hour | 100.00 EUR / per hour |
|                 | working hour    | 120.00 EUR / per hour |
| <b>Special*</b> | travelling hour | 135.00 EUR / per hour |
|                 | working hour    | 155.00 EUR / per hour |

(\*The special service rate applies for interventions of engineers or technicians with additional qualifications for carrying out training, programming of PLC's & systems, machine analysis etc. In addition, it is used for interventions which have to be carried out within 24 hours.)

These service rates are valid for Monday – Friday for working, travelling and waiting time during the first 8 hours.

2. Extra charges for overtime and night work as well as for working on national holidays.

We will invoice extra charges on the above mentioned tariffs as follows:

|    |                                                                             |       |
|----|-----------------------------------------------------------------------------|-------|
| I  | Work / travel from the 9 <sup>th</sup> hour onwards as well as on Saturdays | 50 %  |
| II | Work / travel on Sundays and on our national holidays                       | 100 % |

Overtime, night work and work on public holidays have to be duly approved by the customer. The max. allowed working time is 10 hours per day.

3. Expenses for hotel accommodation are charged according to real expenses.
4. All travelling expenses (hotel, flight ticket, luggage transfer, parking etc.) will be invoiced according to real expenses. For all travel arrangements paid by the BST GmbH we will charge an additional handling fee of 5 %.  
If a car (service car) is used, we will charge 1.00 EUR per km.
5. A lump sum for daily expenses will be invoiced as per prevailing rates currently valid.
6. All mentioned prices and service rates are exclusive of VAT. We will charge the VAT rate which is valid on the respective day of performance.
7. Mounting and installation of the components of the supply range from the BST GmbH on site do neither include conduit wiring and cable troughing towards machinery and parts of the building (for reasons of operational reliability and local safety regulations or own factory specifications) nor connection for main supply and the corresponding installation material.  
The customer is responsible for carrying out such work and has to supply the corresponding material. If the BST GmbH is requested by the customer to carry out the work on their behalf and under their responsibility, the costs involved will be invoiced separately in accordance with the current BST GmbH

service rates.

8. Upon request, the customer will also provide handling and lifting devices as well as for auxiliary staff and skilled staff to operate the devices.
9. If a member of our staff is working on our customer's site and is supervised by him, the customer will be responsible for enforcing the regulations for the prevention of accidents, the safety regulations of the VDE/HSE, and other additional local regulations.
10. Components and mechanical parts which belong to the project but are not included in the BST GmbH delivery have to be ready and pre-assembled at the time of installation.
11. Upon completion of the installation work, the customer must ensure that the machine can be put into operation under production conditions, in order to enable the BST service engineer to carry out fine adjustment, test run, start-up and basic training of the customer's staff.
12. Liability insurance for our staff: EUR 5,000,000 for personal and material damage.

## BST GmbH

Please note: Any waiting time will be invoiced. However, you will achieve a reduction of costs if you request an intervention of our engineers only if you are sure that they may work without disturbances at the running presses.

|                                                                                                                                                                                                                  |                                                                                                                                                                                                         |                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>BST GmbH</b><br>Remusweg 1<br>33729 Bielefeld<br>Germany<br>T: +49 (0) 521 400 70 – 0<br><a href="mailto:info@bst.group">info@bst.group</a><br><a href="http://www.bst.elexis.group">www.bst.elexis.group</a> | <b>Bankverbindung / Bank Details</b><br>Deutsche Bank Siegen (BIC: DEUTDEK460)<br>IBAN: DE 72 4607 0090 0505 1651 00<br>Volksbank Hohenlimburg (BIC: GENODEM1HLH)<br>IBAN: DE 95 4506 1524 4031 3108 00 | <b>Geschäftsführer / Managing Director:</b><br>Alexander Heck (Vors.), Ingo Koesfeld<br><br>AMTSG / Distr. Court: Bielefeld HRB Nr. 30830<br>USt. Id. Nr. DE811 122 306<br>Steuer-Nr. / Tax No. 342/5858/2419 |
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